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## Reasonable Accommodation for persons with disabilities

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The following information is for use by Housing Choice Voucher Program (HCVP) recipients who may wish to request a Reasonable Accommodation as a person with a disability. The Housing and Urban Development Department (HUD) stipulates a number of reasonable accommodations that must be made available to persons with disabilities who are recipients of the HCVP. Regulations for public housing authorities (PHAs) to follow are listed in the Code of Federal Regulations (CFR) under 24 CFR. 982.

### **Types of Accommodation:**

1. Approval to perform annual reexaminations of household income by telephone
2. Approval to add a Live-in Aid/care provider [[24CFR § 982 part M PIH notice 2000-41](#)]
3. Approval to rent a unit owned by a relative [[24CFR § 982.306\(d\)](#)]
4. Approval to use your voucher in special housing types such as shared housing, group homes, congregate housing and assisted living [[24CFR § 982.316 \(a\)\(b\)](#)]
5. HUD field office approval of contract rent amount that exceeds PHA Payment Standards (between 110% and 120% FMR) [[24CFR §982.503 \(c\)\(2\)\(i\)](#)]

### **Required Documentation:**

1. Letter stating request for reasonable accommodation
2. Letter from licensed care provider, recommending the accommodation
3. Other documentation as determined by type of request

### **Approval process:**

HCVP participants should submit a letter detailing the type of accommodation they are requesting, as well as, how this accommodation meets the needs of their disability as recommended by their licensed care provider. A letter from a care provider is also required to confirm the HCVP participant is a person with a disability, and such accommodation is specifically recommended, and/or needed. The care provider need not indicate what the participant's diagnosis is; rather, the letter should state the resulting limitations in performing one or more major life activity. Each letter should be as specific as possible to address the reason for the request, and how the accommodation requested will meet the needs of the participant's disability(ies).

Once all required documentation has been received, the PHA will respond with a letter of approval (or denial) based on the circumstances detailed in the documentation submitted.

**Definition of Disability:** Federal law defines a person with a disability as: "Any person who has a physical or mental impairment that substantially limits one or more major life activity; has a record of such impairment; or is regarded as having such an impairment."