

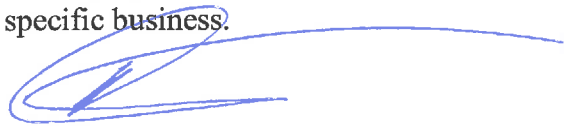
**Notice and Call
of a
Special Meeting of
the
Housing and Community Development Commission**

A Special Meeting of the Housing and Community Development Commission will convene on Thursday, November 17, 2022, at 10:00 a.m. via Microsoft Teams. The items of business to be conducted at this meeting are:

As outlined on attached agenda.

Opportunity will be provided before or during the consideration of each item of business listed on the special meeting agenda for members of the public to directly address the Commission regarding that specific business.

/s/



Cecilia Hupp
Chair

H&CD COMMISSION -SPECIAL MEETING AGENDA

Thursday, November 17, 2022 – 10:00 a.m.

MEETING WILL BE HELD VIA TELECONFERENCE/VIDEOCONFERENCE ONLY

An Nguyen, 1st District
Muriel Ullman, 2nd District
Mike Alvarez, 3rd District
Denise Barnes, 4th District
Sandy Rains, Vice Chair, 5th District

James Mai, At-Large
Wayne Carvalho, At-Large
Carla Wilkerson, Tenant Representative
Helen Smith-Gardner, Tenant Representative
Mike Frost, City Selection Representative
Cecilia Hupp, Chair, City Selection Representative

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to the Housing & Community Development Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda.

Pursuant to Government Code Section 54953(e)(3), as amended by AB 361, this meeting will be held via Microsoft Teams. Members of the public can listen to and participate in the live Teams meeting by accessing the following. To attend the meeting via teleconference please call: 1-949-543-0845 Phone Conference ID: **752 953 064#** or <https://www.microsoft.com/microsoft-teams/join-a-meeting> Meeting ID: **265 495 548 15** Passcode: **ryUafd**

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Housing & Community Development Commission Clerk 72 hours prior to the meeting at (714) 480-2920 or via email at: ochcdcommission@occr.ocgov.com

Members of the public may address the H&CD Commission regarding any item in the following ways:

1. Real-time Teams Comment – To provide a real-time public comment during the meeting, please access the Microsoft Teams information identified above. Speakers will be recognized by the Commission Clerk at the time the agenda item is to be considered. Use the hand-raise icon to be called on for public comment if on Microsoft Teams. If calling in via telephone, dial *5 to raise your hand and when called upon *6 is used to mute and unmute yourself. A speaker's comments shall be limited to three minutes. Anyone causing disruption can be removed from the meeting at the discretion of the Chair.

** Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the H&CD Commission, please state your name (or pseudonym) for the record prior to providing your comments.*

2. Written Comment – You may submit comments to the H&CD Commission by emailing them to ochcdcommission@occr.ocgov.com. The comments will be made available to the H&CD Commission members. If you wish to comment on a specific agenda item, please identify the item in your email. General public comments will be addressed during the general public comment item on the agenda. In order to ensure that staff has the ability to provide comments to the Commission members in a timely manner, please submit your comments by noon the day prior to the meeting.

** Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the H&CD Commission, please state your name (or pseudonym) for the record prior to providing your comments.*

All supporting documentation is available for public review in the Orange County Housing Authority office located at 1501 E. St. Andrew Pl., Santa Ana, CA 92705 during regular building hours, 8:00 a.m. – 5:00 p.m., Monday through Thursday.

- I. CALL TO ORDER:** Sandy Rains, Vice Chair

- II. PLEDGE OF ALLEGIANCE:** Sandy Rains, Vice Chair

- III. ROLL CALL:** Jessica Villa

IV. STAFF IN ATTENDANCE:

Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA
Marie Vu, Manager, Housing Assistance Division
Craig Fee, Manager, Community Development
Michelle Zdeba, Manager, Housing Development
January Johnson, Manager, Housing Assistance Division
Jessica Villa, Commission Clerk

V. APPROVAL OF MINUTES:

RECOMMENDED ACTION:

Approve the Summary of Minutes of the meeting held on October 27, 2022

VI. CONSENT CALENDAR: (NONE)

VII. DISCUSSION CALENDAR: (1)

1. (HCD) AB 361 (Government Code § 54953(e)(3) Review and Findings

Julia Bidwell, Executive Director/Secretary

RECOMMENDED ACTION:

Review and reconsider state of emergency arising from COVID-19 under AB 361 and find that the Housing & Community Development Commission has reconsidered the state of emergency; the state of emergency continues to directly impact the ability of the members to meet safely in person; and, as a result, the Housing & Community Development Commission will continue hybrid meetings (i.e. virtual/remote and in-person attendance) or meeting via teleconference under Government Code subsection 54953(e)(3).

VIII. ADJOURNMENT

IX. NEXT SCHEDULED MEETING:

**December 1, 2022
ORANGE COUNTY HOUSING AUTHORITY
CONFERENCE ROOM A
1501 E. St. Andrew Pl.
Santa Ana, CA 92705**

H&CD COMMISSION -SPECIAL MEETING MINUTES

Thursday, October 27, 2022 – 10:00 a.m.

MEETING WAS HELD VIA TELECONFERENCE/VIDEOCONFERENCE ONLY

**A Nguyen, 1st District
Muriel Ullman, 2nd District
Mike Alvarez, 3rd District
Denise Barnes, 4th District
Sandy Rains, Vice Chair, 5th District**

**James Mai, At-Large
Wayne Carvalho, At-Large
Carla Wilkerson, Tenant Representative
Helen Smith-Gardner, Tenant Representative
Mike Frost, City Selection Representative
Cecilia Hupp, Chair, City Selection Representative**

- I. **CALL TO ORDER:** Cecilia Hupp, Chair
- II. **PLEDGE OF ALLEGIANCE:** Cecilia Hupp, Chair
- III. **ROLL CALL:** Jessica Villa
Present: M. Alvarez, D. Barnes, S. Rains, C. Wilkerson, J. Mai, W. Carvalho, C. Hupp, M. Ullman, M. Frost, H. Smith-Gardner
Absent: A. Nguyen, C. Wilkerson
- IV. **STAFF IN ATTENDANCE:**
Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA
Marie Vu, Manager, Housing Assistance Division
January Johnson, Manager, Housing Assistance Division
Michelle Zdeba, Manager, Housing Development
Craig Fee, Manager, Community Development
Jessica Villa, Commission Clerk
- V. **APPROVAL OF MINUTES:**
RECOMMENDED ACTION:
Approve the Summary of Minutes of the meeting held on October 13, 2022
Public Comment: Ms. Mary Cameron - Oral re: spoke to the Commission about Commission member James Mai regarding public posting and her personal views on his character
Motion to approve minutes: M. Alvarez
Motion was seconded: D. Barnes
All in favor: Vote was unanimous
(Votes taken via roll call)
- VI. **PRESENTATIONS/INTRODUCTIONS: (None)**
- VII. **PUBLIC COMMENTS:** *At this time, members of the public may address the H&CD Commission regarding any items within the subject jurisdiction of the Commission, provided that NO action shall be taken on off-agenda items unless authorized by law.*
 - **Ms. Mary Cameron** spoke to the Commission about Commission member James Mai regarding public posting and her personal views on his character

- **Mr. Sean Khan** – Oral re: Spoke via Microsoft Teams on his personal views regarding a public speaker

VIII. CONSENT CALENDAR: (none)

NONE

IX. DISCUSSION CALENDAR: (1)

1. (HCD) AB 361 (Government Code § 54953(e)(3)) Review and Findings

Julia Bidwell, Executive Director/Secretary

RECOMMENDED ACTION:

Review and reconsider state of emergency arising from COVID-19 under AB 361 and find that the Housing & Community Development Commission has reconsidered the state of emergency; the state of emergency continues to directly impact the ability of the members to meet safely in person; and, as a result, the Housing & Community Development Commission will continue hybrid meetings (i.e. virtual/remote and in-person attendance) or meeting via teleconference under Government Code subsection 54953(e)(3).

Motion to approve: S. Rains

Motion was seconded: M. Ullman

**All in favor: Vote was unanimous
(Votes taken via roll call)**

- X. PUBLIC HEARINGS: *At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.***

NONE

XI. REPORTS OF STAFF AND/OR COMMISSION MEMBERS:

A. Community Development:

Craig Fee, Manager

Craig Fee: Mentioned the amendment to the 2021-22 Action Plan was approved by the Board of Supervisors on October 4th and the Funding Allocation Policy and Process is scheduled to go through the Board of Supervisors for approval on November 8th

B. Housing Development:

Michelle Zdeba, Housing Development Manager

Michelle Zdeba: Mentioned Project Review Advisory Panel was updated on Motel 6 in Costa Mesa and Riviera Motel in Stanton. November 10th next tentative meeting of the Project Review Advisory Panel

C. Orange County Housing Authority Update:

Marie Vu, Manager, Housing Assistance Division

Marie Vu: Mentioned the steps being taken on the waitlist purge that is being worked on.

D. Barnes: Asked if there is a cap with rent for an applicant to look for housing options

Marie Vu: Maximum of 40% to be paid of the tenant's income at new admission and moving to another unit.

M. Ullman: Asked if Housing navigation programs will be informed of new funding updates to assist tenants.

Marie Vu: OCHA administers the landlord incentive and moving costs and is working with partner agencies.

D. Executive Director/Secretary's Report:

Julia Bidwell, Executive Director/Secretary

Julia Bidwell: Mentioned the American Rescue Plan Act allocation of \$27 million to H&CD that was approved by the Board to be used for development and landlord incentives and move-in costs. Spoke about grand openings and how invitations will continue to be forwarded and encouraged H&CD Commission members to attend.

XII. PUBLIC COMMENTS: *At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

- **Mr. Sean Khan** – Oral re: Spoke via Microsoft Teams on his personal views regarding a public speaker
- **Ms. Mary Cameron** – Oral re: mentioned that subject matters should be discussed only and stated her personal views.

XIII. MEMBER COMMENTS: *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action shall be taken on non-agenda items unless authorized by law.*

- **M. Alvarez:** Asked for clarification on the next meeting date
Commission Clerk: Clarified next meeting will be on November 17th and all would be notified via email and public post.
- **J. Mai:** Mentioned he had an opportunity to speak at the United Nations Gala where Housing in the County was mentioned
- **C. Hupp:** Mentioned she will not be in attendance on November 17 and ask Vice Chair, Sandy Rains to please fill in on her absence
- **S. Rains:** Agreed to fill in.

XIV. ADJOURNMENT

XV. NEXT SCHEDULED MEETING:

November 17, 2022

ORANGE COUNTY HOUSING AUTHORITY

CONFERENCE ROOM A

1501 E. St. Andrew Pl.

Santa Ana, CA 92705