

H&CD COMMISSION - REGULAR MEETING AGENDA MINUTES

Thursday, August 25, 2022 – 10:00 a.m.

**COUNTY ADMINISTRATION SOUTH
 CONFERENCE ROOM 103
 601 N Ross
 Santa Ana, CA 92705**

An Nguyen, 1st District
Muriel Ullman, 2nd District
Mike Alvarez, Chair, 3rd District
Denise Barnes, 4th District
Sandy Rains, 5th District

James Mai, At-Large
Wayne Carvalho, At-Large
Carla Wilkerson, Tenant Representative
Helen Smith-Gardner, Tenant Representative
Rhonda Shader, City Selection Representative
Cecilia Hupp, Vice Chair, City Selection Representative

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to the Housing & Community Development Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda.

Members of the public will be given the opportunity to address the H&CD Commission.

** If you wish to comment on a specific agenda item, please identify the item number and your name to speak on an item, complete a Speaker Request Form(s) identifying the item(s) and deposit the completed form(s) in the box located next to the clerk. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Housing & Community Development Commission, you may do so during Public Comments at the end of the meeting. Speaker request forms must be deposited prior to the beginning of the consent calendar, the reading of the individual agenda items, the opening of the public hearing and/or the beginning of Public Comments. When addressing the Commission, it is requested that you state your name for the record, an alias or pseudonym may be used. Members of the public desiring to speak should address all remarks and questions to the Commission. Speakers may address the Commission on up to three occasions, with three minutes allotted to the speaker per occasion.*

I. CALL TO ORDER: Mike Alvarez, Chair

II. PLEDGE OF ALLEGIANCE: Mike Alvarez, Chair

III. ROLL CALL: Jessica Villa
Present: M. Alvarez, D. Barnes, C. Wilkerson, S. Rains, C. Wilkerson, J. Mai, W. Carvalho, C. Hupp, M. Ullman, A. Nguyen
Absent: H. Smith-Gardner, R. Shader

IV. STAFF IN ATTENDANCE:
 Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA
 Marie Vu, Manager, Housing Assistance Division
 Craig Fee, Manager, Community Development
 *January Johnson, Section Chief, Special Housing Programs and Interim Section Chief, Administration
 Jessica Villa, Commission Clerks
 *Attendance is on as needed basis

Absent: Michelle Zdeba, Manager, Housing Development

V. APPROVAL OF MINUTES:

RECOMMENDED ACTION:

Approve the Summary of Minutes of the meeting held on June 15, 2022, Special Meeting

Motion to approve minutes: C. Hupp.

Motion was seconded: J. Mai.

Abstain: S. Rains (absent for June meeting)

All in favor: Vote was unanimous

VI. PRESENTATIONS/INTRODUCTIONS: (1)

1. Coordinated Entry System 101

Zulima Lundy and Rebecca Ricketts, Office of Care Coordination

Presentation given by Rebecca Ricketts

VII. PUBLIC COMMENTS: (NONE)

VIII. CONSENT CALENDAR: (1)

1. FSS Action Plan

Marie Vu, Manager, Housing Assistance Division

RECOMMENDED ACTION:

1. Received and filed – Item was received and filed

IX. DISCUSSION CALENDAR: (3)

1. (OCHA) ~~(Deleted)~~ H&CD COMMISSION – AT-LARGE MEMBER REAPPOINTMENTS

Julia Bidwell, Executive Director/Secretary

RECOMMENDED ACTION:

As a result of written submissions from current Tenant and At-Large members, it is recommended that the Commission support the reappointment of the following Commission members to the Board of Supervisors for a two-year term upon approval by the Board of Supervisors as follows:

1. Recommend to the Board of Supervisors for Reappointment of two At-Large H&CD Commission Member:

- Wayne Carvalho (Incumbent)
- James Mai (Incumbent)

2. (H&CD) ELECTION OF OFFICERS FOR FY 2022-23

Mike Alvarez, Chair, H&CD Commission

Cecilia Hupp, Vice-Chair, H&CD Commission

RECOMMENDED ACTION:

The Bylaws state that the Members shall nominate and elect Chair and Vice-Chair from its membership

1. Election of Chair
Sandy Rains nominated Cecilia Hupp for Chair – Cecilia Hupp accepts
2. Election of Vice-Chair
Denise Barnes nominated Sandy Rains for Vice Chair – Sandy Rains accepted

All in favor: Vote was unanimous

3. (H&CD) HYBRID H&CD MEETING SCHEDULE
Julia Bidwell, Executive Director/Secretary

RECOMMENDED ACTION:

Adopt a hybrid meeting option where meetings are to be conducted monthly (i.e.no later than 30 days after the last hybrid meeting), with or without agenda items, and make the required findings under AB 361 at each hybrid meeting.

Motion to adopt: C. Hupp

Motion second: C. Wilkerson

All in favor: Vote was unanimous

X. PUBLIC HEARINGS (NONE):

XI. REPORTS OF STAFF, COMMITTEES AND/OR COMMISSION MEMBERS:

A. Application Review Committee (ARC):

Craig Fee, Manager

Discussed:

- Funding Allocations 2023/24 year
- Annual Action Plan
- Consolidated Annual Performance and Evaluation report
- RFP for Public Facilities and Improvements and Housing Rehabilitations
- Publishing of Home ARC Allocation Plan

B. Project Advisory Committee (PAC):

Michelle Zdeba, Housing Development Manager

Julia Bidwell reported for Michelle Zdeba who was absent. Julia indicated that this will be last report out for Project Advisory Committee as new by-laws eliminated the committee. A new advisory panel to the Director of H&CD will be formed and will continue to meet.

Discussed:

- Next meeting September 8th
- Next meeting topics will include funding updates that include (1) NOFA application update on Lincoln Avenue Apartments in Buena Park, underwriting recommendation for the Meadows Senior Apartments in Lake Forest.
- Anticipate releasing new Notice of Funding of Availability by the end of 2022

C. Orange County Housing Authority Update

Marie Vu, Manager, Housing Assistance Division

Discussed:

- Emergency Housing Vouchers
- VASH voucher opportunities
- New voucher called "Stability Voucher"

D. Executive Director/Secretary's Report:

Julia Bidwell, Executive Director/Secretary

Discussed:

- Work Schedule
- Groundbreaking of Santa Angelina
- Acknowledged the Housing Authority Achievement award from the National Association of Counties (NACO)

XII. PUBLIC COMMENTS: (NONE)

XIII. MEMBER COMMENTS: (NONE)

XIV. ADJOURNMENT

XV. NEXT SCHEDULED MEETING:

September 22, 2022

ORANGE COUNTY HOUSING AUTHORITY

CONFERENCE ROOM A

1501 E. St. Andrew Pl.

Santa Ana, CA 92705