

## H&CD COMMISSION -SPECIAL MEETING MINUTES

Thursday, November 17, 2022 – 10:00 a.m.

**MEETING WILL BE HELD VIA TELECONFERENCE/VIDEOCONFERENCE ONLY**

**An Nguyen, 1st District**  
**Muriel Ullman, 2nd District**  
**Mike Alvarez, 3rd District**  
**Denise Barnes, 4th District**  
**Sandy Rains, Vice Chair, 5th District**

**James Mai, At-Large**  
**Wayne Carvalho, At-Large**  
**Carla Wilkerson, Tenant Representative**  
**Helen Smith-Gardner, Tenant Representative**  
**Mike Frost, City Selection Representative**  
**Cecilia Hupp, Chair, City Selection Representative**

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to the Housing & Community Development Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda.

Pursuant to Government Code Section 54953(e)(3), as amended by AB 361, this meeting will be held via Microsoft Teams. Members of the public can listen to and participate in the live Teams meeting by accessing the following. To attend the meeting via teleconference please call: 1-949-543-0845 Phone Conference ID: **752 953 064#** or <https://www.microsoft.com/microsoft-teams/join-a-meeting> **Meeting ID: 265 495 548 15 Passcode: ryUafd**

**In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Housing & Community Development Commission Clerk 72 hours prior to the meeting at (714) 480-2920 or via email at: [ochcdcommission@occr.ocgov.com](mailto:ochcdcommission@occr.ocgov.com)**

Members of the public may address the H&CD Commission regarding any item in the following ways:

**1. Real-time Teams Comment** – To provide a real-time public comment during the meeting, please access the Microsoft Teams information identified above. Speakers will be recognized by the Commission Clerk at the time the agenda item is to be considered. Use the hand-raise icon to be called on for public comment if on Microsoft Teams. If calling in via telephone, dial \*5 to raise your hand and when called upon \*6 is used to mute and unmute yourself. A speaker's comments shall be limited to three minutes. Anyone causing disruption can be removed from the meeting at the discretion of the Chair.

*\* Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the H&CD Commission, please state your name (or pseudonym) for the record prior to providing your comments.*

**2. Written Comment** – You may submit comments to the H&CD Commission by emailing them to [ochcdcommission@occr.ocgov.com](mailto:ochcdcommission@occr.ocgov.com). The comments will be made available to the H&CD Commission members. If you wish to comment on a specific agenda item, please identify the item in your email. General public comments will be addressed during the general public comment item on the agenda. In order to ensure that staff has the ability to provide comments to the Commission members in a timely manner, please submit your comments by noon the day prior to the meeting.

*\* Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the H&CD Commission, please state your name (or pseudonym) for the record prior to providing your comments.*

All supporting documentation is available for public review in the Orange County Housing Authority office located at 1501 E. St. Andrew Pl., Santa Ana, CA 92705 during regular building hours, 8:00 a.m. – 5:00 p.m., Monday through Thursday.

**I. CALL TO ORDER:** Sandy Rains, Vice Chair

**Meeting called to order at 10:02 AM**

**II. PLEDGE OF ALLEGIANCE:** Sandy Rains, Vice Chair

**III. ROLL CALL:** Jessica Villa

**Present:** M. Ullman, M. Alvarez, D. Barnes, S. Rains, J. Mai, W. Carvalho, C. Wilkerson, H. Smith-Gardner

**Absent:** A. Nguyen, M. Frost, C. Hupp

**IV. STAFF IN ATTENDANCE:**

Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA  
Marie Vu, Manager, Housing Assistance Division  
Craig Fee, Manager, Community Development  
Michelle Zdeba, Manager, Housing Development  
January Johnson, Manager, Housing Assistance Division  
Jessica Villa, Commission Clerk

**V. APPROVAL OF MINUTES:**

**RECOMMENDED ACTION:**

Approve the Summary of Minutes of the meeting held on October 27, 2022

**Motion to approve Minutes: D. Barnes**

**Second Motion: J. Mai**

**All in favor: Vote was unanimous**

**(Votes taken via roll call)**

**VI. CONSENT CALENDAR: (NONE)**

**VII. DISCUSSION CALENDAR: (1)**

**1. (HCD) AB 361 (Government Code § 54953(e)(3) Review and Findings**

**Julia Bidwell, Executive Director/Secretary**

**RECOMMENDED ACTION:**

Review and reconsider state of emergency arising from COVID-19 under AB 361 and find that the Housing & Community Development Commission has reconsidered the state of emergency; the state of emergency continues to directly impact the ability of the members to meet safely in person; and, as a result, the Housing & Community Development Commission will continue hybrid meetings (i.e. virtual/remote and in-person attendance) or meeting via teleconference under Government Code subsection 54953(e)(3).

**Motion to approve: D. Barnes**

**Second Motion: M. Alvarez**

**All in favor: Vote was unanimous**

**(Votes taken via roll call)**

**VIII. ADJOURNMENT**

**Meeting adjourned at 10:13 AM**

**IX. NEXT SCHEDULED MEETING:**

**December 1, 2022**

**ORANGE COUNTY HOUSING AUTHORITY**

**CONFERENCE ROOM A**

**1501 E. St. Andrew Pl.**

**Santa Ana, CA 92705**